

From: Mark Harkrider <harkrider@westcapitol.com>
Date: August 3, 2018 at 1:08:30 PM CDT
To: Mary Sanger <marysanger70@gmail.com>
Subject: Fwd: Payment of Invoice to Austin Parks Recreation from Hancock Neighborhood Account

FYI

Sent from my iPhone

Begin forwarded message:

From: "Gomillion, Kevin" <Kevin.Gomillion@austintexas.gov>
Date: August 3, 2018 at 12:52:22 PM CDT
To: John Rooney <john@austinparks.org>
Cc: Ladye Anne Wofford <ladye.anne@austinparks.org>, Carolyn Palaima <carolyn.palaima@yahoo.com>, "Soliz, Ricardo" <Ricardo.Soliz@austintexas.gov>, Bart Whatley <bart.whatley@gmail.com>, "Linda Guerrero" <lhguerrero9@gmail.com>, Mark Harkrider <harkrider@westcapitol.com>, "Massie, Lucas" <Lucas.Massie@austintexas.gov>
Subject: Re: Payment of Invoice to Austin Parks Recreation from Hancock Neighborhood Account

Sorry for the delayed response. We have one of our larger events this week and not in the office. The repair was completed by PARD Operations team and not Golf. We will make sure they receive the reimbursement once received.

Please know this repair came as a result of patrons request due to numerous washouts on the trail. They contacted my office and I routed this to trail team. The golf course, or Golf Division does not have trail maintenance equipment, or staff to complete these repairs. Upon trail inspection, the Operations Manager Lead indicated repairs needed to be made as soon as possible.

I would recommend a regular inspection of the trail if a Contractor might be utilized moving forward and I can get you the contacts of our PARD Operations group for input as well.

Kevin Gomillion

On Aug 3, 2018, at 12:42 PM, John Rooney <john@austinparks.org> wrote:

Hi Carolyn, et. al,

I'm happy to discuss any of what Ladye Anne mentioned in person or over the phone, but wanted to send you some information now so that you had it for your records. I've attached the resolution signed by ENA and HNA in 2007 when the funds were established.

In the future, you can submit invoices to us through our [online check request form](#), being careful to select the correct Concordia account for funds to be disbursed from. We typically process checks on Wednesday of each week.

I've additionally attached our policies document for sponsored fund accounts. Not all of the items are applicable to these particular accounts because of the unique nature of your accounts here - for instance, no one is actively soliciting funds for these accounts, and we do not assess fees on them as we do with typical sponsored fund accounts. With that said, I think the information on check requests and several other items may be helpful.

Best,
John

On Thu, Aug 2, 2018 at 12:56 PM, Ladye Anne Wofford <ladye.anne@austinparks.org> wrote:

Hello Carolyn,

It's wonderful to hear from you. Hope you and the folks at HNA are all enjoying your summer thus far.

Thanks for sending this over - we can get this paid right away. Thanks to Kevin and the team for their work.

We would love the opportunity to chat with you about accessing your funds for future work at Hancock. As a 501c3 that works to support the city and increase their resources, our organization does not generally pay the city directly for work. We prefer instead to hire contractors, which helps us to

increase the bandwidth of the city staff.

I'd like to introduce John Rooney, who coordinates our Sponsored Fund Accounts. He can walk you through our policies and our procedures on how to access your funds, submit invoices for payment, etc. We will also review the Hancock/Concordia Resolution with you to make sure we're in accordance. Since it's been over 10 years, I'm sure everyone could use a refresher!

Thanks Carolyn! Glad to see work progressing and happy to answer any questions you may have.

Best,
Ladye Anne

P.S. APF offers monthly volunteer projects - check out the schedule at austinparks.org/volunteer!

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Ladye Anne Wofford, Chief Mission Officer

Austin Parks Foundation

1023 Springdale Ste 4B | Austin, TX 78721

512.387.3023 | ladye.anne@austinparks.org



On Wed, Aug 1, 2018 at 3:45 PM, Carolyn Palaima <carolyn.palaima@yahoo.com> wrote:

Hi Ladye Anne,

Please find attached an invoice from Austin Parks & Recreation in the amount of \$16,839 for trail maintenance at the Hancock Golf Course.

The Hancock Neighborhood Association (HNA) Parks Committee has reviewed the invoice and reported use of funds at the general meeting of the HNA.

Please make payment of the invoice from the Hancock Neighborhood Association account held by the Austin Parks Foundation.

Thank you,

Carolyn Palaima
Chair, HNA Parks Committee
512-680-5542

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P.S. APF offers monthly volunteer projects - check out the schedule at austinparks.org/volunteer!

John Rooney, Programs Coordinator
Austin Parks Foundation
[1023 Springdale Rd #4B | Austin, TX 78721](http://1023_Springdale_Rd_#4B_Austin_TX_78721)
512.387.2996 | john@austinparks.org



<Resolution_HNA and ENA.pdf>

| | | <Fund Management Service Policies.pdf>