

Request For Public Records - PARD – Friday November 18, 2011

Please send responses to wouter@hancockna.org.

Hancock Neighborhood association hereby pre-approves any costs associated with these records requests up to an amount of \$250. If it is required for us to pre-pay this amount, please let us know right away.

WHERE PUBLIC RECORDS ARE ELECTRONIC (SUCH AS MICROSOFT OFFICE, PDF, EMAIL OR OTHER COMMONLY ACCEPTED FORMATS) OR CAN BE SCANNED: PLEASE PROVIDE THIS INFORMATION IN ELECTRONIC FORM.

1. Please provide us with the financial data underlying the P&L for Hancock Golf Course on page 6 of the presentation Mr. Gomillion gave, also listed on the city web site (<http://www.ci.austin.tx.us/edims/document.cfm?id=159342>) including figures for fiscal years 2007, 2008, 2009, 2010, 2011. See attachment "D" and "K".

- Actual costs of maintaining the current irrigation system (Mr. Gomillion stated 30K over the last (18 months) for these years. See attachment "A", and attachment "B" (pages 10-11). One additional note, the CIP fund is a general account for the Golf Enterprise Division only. All revenues from the CIP account are generated through a golf surcharge, paid by each participant green fee. Some division expenditures may be listed with another facility, however utilized by all or some courses. Irrigation parts are regularly purchased within the division and used as needed by each facility. Historical data on the CIP account is not accessible without additional staff hours creating summary reports. The account is listed as a parent account and not specific to site. Attachment "A" was created for internal tracking in 2010-11 budget process.

- The actual expenses for the expenditures covered by the "Interfund Transfers" including capital expenses, broken out by category so as to be able to distinguish between golf related, and non golf related expenses. See attachment "B" (pages 18, 20-21)

- Breakdown of the Hancock Operating Expenditures (presumably rent, salaries and personnel expenses, Irrigation Water, marketing and promotional) See attachment "B" (pages 10-11)

- Pro shop gross revenue and expenses. For revenues, see attachment "E". The contract does not require expenditures be reported by the contract concessionaire. The contract for pro shop operations will expire in January of 2012. The City will begin operating the pro shop concessions with City staff similar to operations at the other City run golf pro shop operations.

2. In order to compare the Hancock financials with other courses please provide us the following:

- P&L over the same time frame for the other courses. See attachment "D". The P&L you referred to is not a prepared document. Attachment "D" shows 2011 and planned 2012. We created the Hancock Performa specifically for the Community Engagement.

- The food/non-food revenues from other courses per course, per year, and the number of rounds played on those courses, per course (we understood you to

say that this was \$10 in non food, and \$5 in food revenue per round). See attachment "C".

- Overall Capital expenditures over this period, per fiscal year, per year, and how they were paid for (golf division, city, bond?) See attachment "A". The Capital expenditure allocation is generated through golf surcharge revenues on an annual basis.

- Marketing and promotional expenditures by course. See attachment "B" (page 1 Administrative Budget).

3. Information showing how the \$400,000 number in slide 3 of the above presentation has been arrived at, and any other information on the cost of connecting the Hancock Golf Course to the Red River reclaimed water line. See attachment "F". The estimate was completed by PARD Licensed Irrigator Scott Young and Facility Maintenance Management.

4. The full dollar amount of the staging mitigation for Hancock that was negotiated based on the reclaimed water line connection being made; the cost of settling the mitigation if the reclaimed water line is not connected and City department that is responsible for this payment and; correspondence and other information on grants or other financial contributions available to finance the reclaimed water line connection. See attachment "H". There may be some confusion on the mitigation for installation of the utility water line. The mitigation was a result of the Water Utility Department utilizing part of the park for staging during construction of the water line. The mitigation included credit towards golf course water bill and funding for the trail around the course. There is no mitigation issues if the line is not utilized. The two departments continue to look for grants and opportunities to finance the renovation. We hope to know more about potential results of this in early December.

5. Copy of the letter PARD sent to Waste Water requesting a waiver on the purple pipe for reclaimed water and any other information relating to this request such as responses or additional follow-up. See attachment "I". The two Departments continue to look at variance and waiver opportunities. Additional information on the possibility of a waiver or variance will be available in early December.

6. The Golf department's 2012 financial and/or business plan for Hancock Golf. See attachment "J".

7. Information, design requirements, design analysis and designs relating to the bond improvement plans of the Hancock Rec Center building specifically as they relate to golf operations (such as: improvements to the pro shop, golf maintenance equipment storage, etc). The improvements detailed in the meeting do not include the golf course, pro shop, or maintenance. Please see below for details on the 2006 bond project. Response provided by *Andrew J. Linseisen, P.E.*

Project Coordinator
City of Austin Parks and Recreation

PARD is working with Cotera+Reed Architects to finalize a professional services contract to complete a facilities assessment of the Hancock Recreation Center.

The facility assessment will evaluate the existing structures to assess the condition of the architectural, structural, mechanical, civil, and landscaping improvements to assess the condition and anticipated cost of replacement for those systems in poor condition. The results of the facility assessment will be used to identify critical needs that may be included in a future funding request for improvements at the center. We are also going to complete some improvements to drainage and ADA as the 2nd phase of the Cotera contract but we do not have these improvements identified at this time.